



**COMPANY: KPTV/GRAY TELEVISION**  
**LOCATION: BEAVERTON, WA**  
**PRIMARY INDUSTRY: TV**  
**POSITION: NEWS PRODUCER**  
**OPEN DATE: 9/21/23**  
**CLOSE DATE: 12/20/23**  
**SALARY RANGE:**

**About Gray Television:**

Gray Television is a leading media company that owns and operates high-quality stations in 113 television markets that collectively reach 36 percent of US television households.

We constantly strive for excellence. Through upgrading to the latest technology and seeking new ways to stay on top in our markets, we focus on training and development of the best and brightest employees in the business.

**About KPTV:**

KPTV is a Fox-affiliated television station licensed to Portland, Oregon. Owned by Atlanta-based Gray Television, it is part of a duopoly with Vancouver, Washington-licensed MyNetworkTV affiliate KPDX.

**Job Summary/Description:**

The News Producer creates, coordinates, and executes newscasts. This position provides editorial and production direction to associate producers and field crews on content, coordination and newscast execution. The News Producer coordinates efforts of anchors, reporters, editors and other staff toward crafting a compelling newscast. In addition, this position develops day-to-day on-air look of the newscast to attract the largest available audience to the station's profitable newscasts.

**Vacancy Type:**

Full Time

**Duties/Responsibilities include (but not limited to):**

- 50% Previews news material before airing. Writes, edits and researches show elements. Prepares interview segments. Coordinates breaking stories. Selects graphics and pre-production elements. Proof reads scripts. Coordinates breaking news and executes show in the control room. Edits video as necessary.
- 10% Collaborates with executive producer, reporters, assignment desk and

photographers to determine the content of broadcasts. Participates in story planning meetings.

- 10% Times the show while on air; meets all requirements of commercial content and off-times.
- 10% Conceptualizes innovative graphic and pre-production elements. Monitors and works to constantly improve and evolve the look and execution of newscasts.
- 10% Coordinates with creative services department to develop effective promotions for upcoming shows, newscasts and events.
- 10% Assists the assignment desk and edits video as necessary.

### **Qualifications/Requirements:**

#### Education -

- Bachelor's degree in Broadcast Journalism, Communications or a related field, or equivalent experience preferred.
- Minimum of one year producing or production support experience for a television or cable station. Two years experience preferred.

#### Specific Knowledge, Skills and Abilities -

- Experience using ENPS internet production tools, MS Office strongly preferred.
- Must possess advanced understanding of newscast presentation.
- Must possess excellent writing and graphics skills with ability to provide an interesting and substantive product.
- Must be results oriented.
- Ability to focus on coordination of daily and long range segments from first contact to on-air product.
- Must possess strong written and verbal communication skills.
- Ability to make quick decisions without losing composure.

Interested applicants can go to <https://gray.tv/careers#currentopenings>, you may type in the job title, station call letters, or click on "**apply now**", upload your cover letter, resume, and references

(Current employees that are interested in this position can apply through the **Gray-TV UltiPro self-service portal**)

*KPTV-TV/Gray Television, Inc. is a drug-free company*

#### **Additional Info:**

Gray Television provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Gray Television complies with applicable state and local laws governing nondiscrimination in

employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.

Gray Television expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Gray's employees to perform their job duties may result in discipline up to and including discharge.

*Gray Television encourages all new employees to be fully vaccinated against the coronavirus virus prior to or by the first workday.*

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### **Contact:**

If you feel you're qualified and want to work with a great group of people go to <https://gray.tv/careers#currentopenings>, you may type in the job title, station call letters, or click on "apply now", upload your resume, cover letter and references.

### **Apply Online URL:**

<https://recruiting.ultipro.com/GRA1017GRYT/JobBoard/ae441110-89bd-444d-8ad2-b76c7b9db7a9/OpportunityDetail?opportunityId=30c27342-e451-474d-bded-146200c489c8>

**Job posted by an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

