



COMPANY: BONNEVILLE INTERNATIONAL

LOCATION: SEATTLE, WA

PRIMARY INDUSTRY: RADIO

POSITION: General Assignments Editor-Anchor-Reporter-Producer (on call)

SALARY RANGE: \$18.69 - \$30.00 per hour

**OPEN DATE: May 15,
2023**

CLOSE DATE: WHEN FILLED

Who We Are

At Bonneville International, our purpose is to build up, connect, inform, and celebrate communities and families in the markets we serve. As an integrated media company, we provide content, advertising, and digital marketing solutions across 23 radio stations in Denver, Phoenix, Sacramento, Salt Lake City, San Francisco, and Seattle, along with the NBC Affiliate TV station, KSL-TV 5, in Salt Lake. We are responsible for lifting and inspiring with respect and giving voice to all the communities and clients we serve.

We believe that empowering our employees to share their ideas and experiences will fuel creativity, innovation, and inspiration. A diverse and inclusive workforce is crucial to our ability to create and deliver exceptional content, products, and services that represent our communities. We're proud of our history and we want talented people to join us as we continue to grow!

To learn more about Bonneville and how our local media matters, visit: <https://bonneville.com/>
Position Overview

The GA Editor / Anchor / Reporter / Producer will work with news and talk teams to create and deliver stories via broadcast and digital platforms. The individual in this on call role must show an aptitude for broadcast delivery and the production of factual, well-written, contemporary news that is informative, compelling, and entertaining. This position will be expected to contribute stories to talk shows and the news department, as well as social media platforms and MyNorthwest.com. The GA Editor / Anchor / Producer needs to have ability to work with little supervision in a deadline-oriented environment and needs to have the ability to multi-task and clearly communicate with teammates under high-stress situations.

The GA Editor / Anchor / Reporter / Producer role serves as news desk support and back up to other newsroom roles. This position will primarily serve as back up for KIRO Editors and Anchors and may be asked to back up reporters and/or producers.

Note: Work configurations are subject to change based on business needs and at company discretion.

- This position is an onsite role that requires the employee to work at our Seattle site.

What You Will Do:

Primary job duties will include, but are not limited to:

- Develop news content for newscasts, talk shows and MyNorthwest
- Maintain a consistent, high degree of news accuracy and station branding

- Find, record, edit and mix audio on deadline
- Write accurate and compelling news scripts
- Help frame, develop, and manage host(s) ideas/opinions/story angles
- Find and book guests and news-maker interviews; cultivate a wide range of news resources and contacts
- Work quickly and efficiently; must be able to respond aggressively to breaking news situations and resolve unexpected problems
- Maintain working fluency of technical systems that keep Bonneville Seattle's three radio stations on air

Skills and Experience We Are Looking For:

- Must have flexibility in weekly schedule in order to provide backup coverage where needed from week to week; on call hours could occur between the hours of 3am-10pm.
- Able to write factual and compelling news copy
- Able to create and voice professionally broadcast newscasts both live and recorded
- Able to seamlessly record and edit audio
- Computer-literate with the technical ability to operate studio equipment
- Understanding of social media platforms and ability to contribute to various platforms
- Able to work independently (self-starter) and with a team
- Well organized with a high attention to detail
- Excellent time management skills
- A deep understanding of journalistic standards, ethics, and expectations
- Proven news judgment and expertise in local news
- Ability to find, develop and deliver compelling news stories and enterprise new content
- Outstanding writing, editing and production skills
- Concise, compelling, and conversational broadcast writing skills and the ability to orally deliver on-air newscasts
- Consistently work hours required. Works more when required to meet deadlines or fill-in including weekends, holidays, evenings, etc.
- Proven ability multi-task and communicate clearly and calmly in stressful situations.
- Able to take direction/feedback and incorporate into work.
- Work effectively in a team environment.
- Four (4) years post high school education in journalism or relevant communications program, preferred.
- Experience in the fields of news editing/producing, anchoring and reporting, preferred.

Physical Demands

- Receive, process, and maintain information through oral and/or written communication effectively.
- Manual dexterity and fine motor skills to operate computer keys and general office equipment. Ability to work on a computer for prolonged periods of time.
- Valid driver's license and clean driving record.

Compensation Range

\$18.69 - \$30.00 per hour.

Hourly rate will be determined by an evaluation of the education, experience, knowledge, skills, and abilities of the applicant along with internal and external benchmarks.

What We Offer You: Check Out Our Bonneville Benefits!

Employees at Bonneville can enjoy a broad offering of benefits, including:

- Paid sick leave accruals
- Employee Assistance Program (EAP) services
- Access to an entire team of free financial planners
- Continuous growth and development opportunities
- Dynamic team culture that values teamwork, having fun, and collaboration

Bonneville is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, sexual orientation, gender identity, or any other characteristic protected by law. Minority/female/disability PWDNET/veteran are encouraged to apply.